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Advertised Title Sr. Communications Specialist

Location Troy, NY Campus

Search Number 20130248

Job Type Staff

Full Time/Part Time Full-Time

Department Research Data Alliance US

Payroll Type Semimonthly

Job Summary for Advertising/Posting

The **Sr. Communications Specialist** is responsible for communications, public relations and media relations for the Research Data Alliance / United States (RDA/US) and as part of the communications team for the Research Data Alliance (RDA). The incumbent will develop and execute RDA/US communication strategies targeted to the RDA community, stakeholders, and broader audiences, serve as part of the international RDA communications team, and help coordinate communications, public relations, web, and other efforts critical for RDA/US and RDA messaging.

Job Summary

Minimum Qualifications

- Bachelor's degree in an appropriate field such as journalism, communications, or a science-related discipline
- Experience with academic and public sector-targeted audiences
- Five (5) years of professional experience as a science writer, public information officer, or public relations professional, including experience with academic and public sector-targeted audiences required

Additional Required Qualifications None

Preferred Qualifications

- Master's degree in related field
- Journalistic reporting experience
- Media relations experience
- Experience as a communications professional in a university, government or national labs setting

Minimum Knowledge, Skills, and Abilities

- Requires demonstrated excellent oral and written communication skills
- Requires demonstrated leadership and strategic approach
- Requires planning, organizing and effective time management skills
- Requires ability to communicate scientific and technical efforts in a compelling way to non-specialist audiences
- Requires excellent interpersonal and communication skills
- Requires ability to work effectively under pressure and meet established goals and objectives
- Requires ability to anticipate and effectively solve problems

Additional Required Knowledge, Skills, and None

Abilities

Preferred Knowledge, Skills, and Abilities      None

Job Posted Date

In order to receive full consideration you must apply by:

Job Close Date

New/Replacement Position      New

Portfolio      Division of Research

Working Conditions and Physical Demands      None

Additional Information

Instructions for Applying:

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